
Paratransit Coordinating Council* STAFF REPORT*Meeting Date:** June 12, 2023

Subject	Expiration of Member Term
Summary of Issues	<p>The Term of Office requirement of the Paratransit Coordinating Council (PCC) Bylaws is applicable to members who represent the PCC as paratransit riders, social service staff, and funding agency staff. Members are appointed for a two-year term. Currently, one member's term is expiring. Existing members, whose terms are expiring, can volunteer for an additional term and must be reconfirmed by the PCC.</p> <p>In addition to expired terms, the PCC currently has several vacant positions:</p> <p>Central/Southern County Rider (3 out of 3 total)</p> <p>East County Rider (1 out of 3 total)</p> <p>Service Agency (3 out of 6 total)</p> <p>Service Providers (1 out of 9 total)</p> <p>West County Rider (2 out of 3 total)</p> <p>Funding Agency (Non-voting, Ex-Officio) (2 out of 2 total)</p>

Recommendations	Staff recommends that the Paratransit Coordinating Council (PCC) inquire as to the interest of the existing member whose term will expire to continue service on the PCC, and that the PCC reconfirm the member interested in continuing to serve on the PCC.
Staff Contact	Ying Smith
Financial Implications	N/A
Options	The PCC could choose not to renew terms of current members whose terms have expired. In this case, a new recruitment would be held for the vacancies requiring applicants to be reviewed by a nominating subcommittee and approved by the PCC at a future meeting.
Attachments	A. Bylaws of the Contra Costa PCC
Changes from Committee	N/A

Background

The following member of the PCC has an expiring term as of June 30, 2023:

Michael Daugelli, East County Paratransit Rider

If the above member wishes to continue serving on the PCC, they can volunteer to do so. Their continued service would need to be confirmed by the PCC.

The PCC Bylaws address member vacancies by stating that open notices will be posted and circulated when a Paratransit Rider or Service Agency vacancy

occurs. The Bylaws also state that it is the responsibility of the PCC to actively recruit new members.

Persons wishing to sit on the PCC representing subregional areas as riders must complete an application and be recommended by the PCC nominating subcommittee and approved by a vote of the PCC.

The members from the funding agency category are non-voting, ex-officio members of the PCC. It is likely that they would be from the Metropolitan Transportation Commission and the Federal Transit Administration. Their presence at meetings would allow them to participate in issues and decisions that help drive funding needs for paratransit services. The Bylaws also allow alternates to be appointed in all categories. In the paratransit rider category, nine alternates can be appointed – three from each subregion. The three within each subregion would be ranked and asked to attend in rank order should a primary member not attend.

In addition, each operator, service agency, and funding agency can appoint an alternate staff person to attend in the event the primary member will be absent.

Staff recommends that the PCC inquire as to the interest of the existing member whose term will expire to continue service on the PCC, and that the PCC reconfirm the member interested in continuing to serve on the PCC.

This Page Intentionally Blank