
Administration and Projects Committee **STAFF REPORT**

Meeting Date: December 02, 2021

Subject	State Route 4 (SR4)/Balfour Road Interchange (Project 5005) – Authorization to Execute Amendment No. 8 to Agreement No. 430 with Quincy Engineering, Inc. (Quincy) for Design Services During Construction (DSDC) Services
Summary of Issues	On June 17, 2015, the Authority Board approved Agreement No. 430 with Quincy for DSDC services for the SR4/Balfour Road Interchange project. The project is in the closeout phase. However, additional DSDC services and an extension of the termination date are required due to lengthy review and approval processes surrounding the Right-of-Way (ROW) transfer.
Recommendations	Staff seeks authorization for the Chair to execute Amendment No. 8 to Agreement No. 430 with Quincy in the amount of \$42,000, for a new total agreement value of \$1,464,655, to provide additional DSDC services, and to allow the Executive Director or designee to make any non-substantive changes to the language. This amendment will extend the agreement termination date from December 31, 2021 to December 31, 2022.
Staff Contact	Ivan Ramirez
Financial Implications	Sufficient funds are programmed in the <i>2019 Measure J Strategic Plan</i> and committed by the East Contra Costa Regional Fee and Finance Authority, under Amendment No. 2 to Memorandum of Understanding No. 05E.07, to cover this request.

Options	The Authority Board could elect to not approve this request. However, this option would not allow the Authority to fulfill its responsibilities per the terms of the construction cooperative agreement with the California Department of Transportation (Caltrans).
Attachments (See APC Packet dated 12/2/21)	A. Amendment No. 8 to Agreement No. 430 B. Letter from Quincy, dated November 12, 2021 C. Historical Summary
Changes from Committee	<i>None</i>

Background

In April 2015, the Authority Board approved Cooperative Agreement No. 90.14.30 with Caltrans for construction of the SR4/Balfour Road Interchange project. Under the cooperative agreement, the Authority Advertised, Awarded and Administered the construction contract with Caltrans providing project oversight services.

In June 2015, the Authority Board approved Agreement No. 430 with Quincy, to provide DSDC services for the SR4/Balfour Road Interchange project as part of its obligation under the cooperative agreement.

In September 2016, the Authority Board approved Amendment No. 1 to Agreement No. 430 with Quincy in the amount of \$368,000, for pre-construction environmental, utility relocation, coordination, ROW acquisition support, and additional Caltrans Plans, Specifications and Estimate approval.

In June 2018, the Authority Board approved Amendment No. 2 to Agreement No. 430 with Quincy in the amount of \$280,695, to account for additional levels of effort in reviewing contractor requests for information, review of a value engineering cost proposal and address changes to bicycle access through the interchange.

In December 2019, the Authority Board approved Amendment No. 3 to Agreement No. 430

with Quincy, to extend the term of the agreement to allow for the closeout period.

In February 2020, the Authority Board approved Amendment No. 4 to Agreement No. 430 with Quincy in the amount of \$34,500, to account for additional design services requested by the City of Brentwood to facilitate their efforts to rework the configuration of the eastbound off-ramp at Balfour Road.

In June 2020, the Authority Board approved Amendment No. 5 to Agreement No. 430 with Quincy in the amount of \$60,700, to prepare a Project History File (PHF) and to transfer ROW.

In December 2020, the Authority Board approved Amendment No. 6 to Agreement No. 430 with Quincy to extend the term of the agreement to June 30, 2021.

In May 2021, the Authority Board approved Amendment No. 7 to Agreement No. 430 with Quincy in the amount of \$20,000, for additional efforts to prepare the PHF and to transfer ROW.

At this time, the project is in the closeout phase, with the only item still required of Quincy being the transfer of ROW. This task requires approval by Caltrans. The review and approval process has taken longer than anticipated and has resulted in more rounds of submissions than expected. The lengthy review and approval process has required Quincy to spend more time and money than was budgeted.

Staff seeks authorization for the Chair to execute Amendment No. 8 to Agreement No. 430 with Quincy in the amount of \$42,000, for a new total agreement value of \$1,464,655, to provide additional DSDC services, and to allow the Executive Director or designee to make any non-substantive changes to the language. This amendment will extend the agreement termination date from December 31, 2021 to December 31, 2022.

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