



CONTRA COSTA  
transportation  
authority

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## Authority Board Meeting **MINUTES**

**MEETING DATE:** Wednesday, May 17, 2023

**MINUTES PREPARED BY:** Tarien Grover

**MEMBERS PRESENT:**

Federal Glover, Chair/MTC Rep.  
Newell Arnerich, Vice Chair  
Ken Carlson, Commissioner  
Paul Fadelli, Commissioner  
Loella Haskew, Commissioner  
Chris Kelley, Commissioner  
Aaron Meadows, Commissioner  
Renata Sos, Commissioner  
Karen Stepper, Commissioner Alt.  
Lamar Thorpe, Commissioner  
Mark Foley, Ex-Officio Rep.

**STAFF PRESENT:**

Colin Clarke  
Tarien Grover  
Timothy Haile  
Jack Hall  
John Hoang  
Stephanie Hu  
Brian Kelleher  
Matt Kelly  
Hisham Noeimi  
Ivan Ramirez  
Jackie Reyes  
Yuliana Tjeng  
Linsey Willis  
Neal Parish, Legal Counsel

**MEMBERS ABSENT:**

Sue Noack, Commissioner/MTC Rep.  
H.E. Christian Peeples, Ex-Officio Rep.

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**1. CONVENE MEETING:** *Federal Glover, Chair*

**DISCUSSION:** Chair Glover convened the meeting at 6:01 PM. Commissioners Hudson and Noack were absent. Commissioner Alt. Stepper attended on behalf of Commissioner Hudson. Rep. Peeples attended remotely as a member of the public.

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT:** Members of the public are invited to address the Authority regarding any item that is not listed on the agenda. Please refer to the Teleconferencing Special Notice for Public Comment guidelines.

**DISCUSSION:** There were no public comments on items not on the agenda.

**4. PRESENTATIONS**

**CONSENT CALENDAR**

**ACTION:** *Commissioner Haskew* moved to approve the consent calendar, seconded by *Commissioner Kelley*. The motion was adopted by unanimous vote of the commissioners present, unless otherwise noted.

**Noes-None**

**Absent-Commissioner Noack**

**Abstain-None**

**5. APPROVAL OF MINUTES**

- A. Authority Board Special Minutes of April 12, 2023
- B. Authority Board Minutes of April 19, 2023

**6. Administration & Projects Committee - Consent:**

- A. Accept Monthly Accounts Payable Invoice Report for March 2023

**Recommendation:** Staff seeks acceptance of the monthly accounts payable invoice report for March 2023.

- B. Accept Quarterly Sales Tax Revenue Report for the Period Ended December 31, 2022

**Recommendation:** Staff seeks acceptance of the quarterly sales tax revenue report for the period ended December 31, 2022.

- C. Accept Quarterly Cash and Investment Report for the Period Ended March 31, 2023

**Recommendation:** Staff seeks acceptance of the quarterly cash and investment report for the period ended March 31, 2023.

- D. Accept Internal Accounting Report for the Nine Months Ended March 31, 2023

**Recommendation:** Staff seeks acceptance of the internal accounting report for the nine months ended March 31, 2023.

- E. NEW ITEM: Legislative Update

**Recommendation:** Staff will provide an update on legislation, along with addressing any questions that may arise. The Authority may take action on any item presented in the attachment or any State or Federal legislation pertaining to the Authority's legislative program.

- F. NEW ITEM: Consider the Conduct for Meetings of the Legislative Bodies of the Authority for June 2023

**Recommendation:** Staff requests that the Authority Board, having reconsidered the circumstances, continue conducting in-person meetings with a hybrid component for public participation for the regular Authority Board meetings and

remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

**G. NEW ITEM: Accept Consultant Agreement Amendments for Various Projects**

**Recommendation:** Staff seeks authorization for the Chair to execute Amendment No. 16 to Agreement No. 118 with URS Corporation to extend the agreement termination date to December 31, 2024, Amendment No. 7 to Agreement No. 358 with Mark Thomas and Company to extend the agreement termination date to December 31, 2023, Amendment No. 10 to Agreement No. 430 with Quincy Engineering, Inc. to extend the agreement termination date to June 30, 2024, Amendment No. 5 to Agreement No. 495 with WMH Corporation to extend the agreement termination date to June 30, 2024, Amendment No. 1 to Agreement No. 520 with HDR Engineering, Inc. to extend the agreement termination date to June 30, 2025, Amendment No. 2 to Agreement No. 517 with Kimley-Horn and Associates, Inc. to extend the agreement termination date to December 31, 2024, and Amendment No. 1 to Agreement No. 546 with Tricertus, LLC to extend the agreement termination date to December 31, 2026, with all of the agreement amendments having no increase in budget.

**H. NEW ITEM: Approval of Proposed Actions to Various Funding Resolutions**

**Recommendation:** Staff seeks approval of Resolution 19-58-P (Rev 3), which will extend the term of the resolution to December 31, 2023 with the Bay Area Rapid Transit, and Resolution 17-22-P (Rev 3), which will extend the term of the resolution to September 30, 2024 with the City of Martinez.

**7. Planning Committee - Consent:**

**A. City of Richmond (City) – Lincoln Elementary Safe Routes to School (SRTS) Pedestrian Enhancements (Project 120062) – Approval to Appropriate Measure J Funds for Construction Phase**

**Recommendation:** Staff seeks approval of Resolution 23-07-G, which will appropriate Measure J Transportation for Livable Communities (Program 12) funds in the amount of \$63,000 to the City for the construction phase of the Lincoln Elementary SRTS Pedestrian Enhancements (Project 120062).

**B. City of Pleasant Hill (City) – Contra Costa Boulevard Improvements, Viking Drive to Harriet Drive (Project 120054/130026) – Approval to Appropriate Measure J Funds for Construction Phase**

**Recommendation:** Staff seeks authorization for the Chair to execute Amendment No. 1 to Master Cooperative Agreement No. 12.C.01 and approval of Resolution 23- 09-G, which will appropriate Measure J Transportation for Livable Communities (Program 12) funds in the amount of \$3,792,000 and Pedestrian, Bicycle, and Trail Facilities (Program 13) funds in the amount of \$1,000,000, for a total of \$4,792,000 in Measure J funds to the City, for the construction phase of the Contra Costa Boulevard Improvements, Viking Drive to Harriet Drive (Project 120054/130026).

- C. Allocation of Contra Costa County Measure X Funds to Eastern Contra Costa Transit Authority (ECCTA) for the East County Means-Based Fare Pilot (Pilot)

**Recommendation:** Staff seeks approval of Resolution 23-14-G to allocate Contra Costa County Measure X funds in an amount not-to-exceed \$75,000 in Fiscal Year 2022-23 to ECCTA for the cost of the Paratransit Program tickets for the Pilot.

- D. Approval of the City of Pleasant Hill Calendar Years 2020 and 2021 Measure J Growth Management Program (GMP) Compliance Checklist

**Recommendation:** Staff seeks approval of the City of Pleasant Hill GMP Compliance Checklist and payment of \$771,491 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to the City of Pleasant Hill, with a second (off-year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

- E. Approval of the City of Concord Calendar Years 2020 and 2021 Measure J Growth Management Program (GMP) Compliance Checklist

**Recommendation:** Staff seeks approval of the City of Concord GMP Compliance Checklist and payment of \$2,170,998 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to the City of Concord, with a second (off-year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

## **REGULAR AGENDA ITEMS**

### **8. Administration & Projects Committee - Regular:**

- A. NEW ITEMS: Interstate 680/State Route 4 Interchange Improvements:

1. Projects 6001a/6001b – Project Status Update

**Recommendation:** Staff will provide an update on the status of the Interstate 680/State Route 4 Interchange Improvements (Projects 6001a/6001b). This is an informational item only; no staff recommendation at this time.

**DISCUSSION:** Ivan Ramirez, Director, Construction, provided a background and overview of the Interstate 680 (I-680)/State Route 4 (SR4) Interchange Improvements project, Phase 1, 2A and 4 including the Pacheco Bridge, Solano Bridge, Grayson Creek Bridge, and Walnut Creek Bridge improvements, widening of I-680/SR4, and off/on ramp improvements, to improve operational efficiency and safety, accommodate existing and planned growth in travel demand, and provide direct access from I-680 to Pacheco Boulevard. Mr. Ramirez further discussed schedule, funding shortfall, challenges, and the Quality Assurance Plan for Phase 1, 2A and 4. Lastly, he announced that there will be a Closed Session at the next Authority Board regular meeting to discuss the next steps for Phase 3.

Commissioners provided comments. Staff responded to comments from commissioners.

Public Comment

Jordon Bluestein, East Bay Bike Coalition, provided written public comment.

2. Phases 1, 2A, and 4 (Project 6001) – Authorization to Execute Agreement No. 633 with Central Contra Costa Sanitary District (District) to Provide Design Services

**Recommendation:** Staff seeks authorization for the Chair to execute Agreement No. 633 with the District in the amount not-to-exceed \$1,907,382, to provide complete design, and 100% Plans, Specifications, and Estimates to relocate sanitary pipelines in conflict with the project and to allow the Executive Director or designee to make any non-substantive changes to the language.

**ACTION:** *Vice Chair Arnerich* moved to authorize the Chair to execute Agreement No. 633 with the Central Contra Costa Sanitary District (District) in the amount not-to-exceed \$1,907,382, to provide complete design, and 100% Plans, Specifications, and Estimates to relocate sanitary pipelines in conflict with the project and to allow the Executive Director or designee to make any non-substantive changes to the language, with the emphasis that the agreement has language to ensure the District is responsible for the validity of the design plans and scope-of-work, seconded by *Commissioner Alt. Stepper*. The motion was adopted by unanimous vote of the commissioners present, unless otherwise noted.

**Noes-**None

**Absent-** *Commissioner Noack*

**Abstain-**None

**DISCUSSION:** Ivan Ramirez, Director, Construction, provided a brief overview of the need for design services from Central Contra Costa Sanitary District for the relocation of sanitary pipelines in conflict with the project.

Commissioners provided comments. Staff responded to comments from commissioners.

Vice Chair Arnerich requested language in the agreement stating that the Central Contra Costa Sanitary District will be responsible for the validity of the design plans and scope-of-work.

3. Phase 3 (Project 1117/6001) – Approval of Construction Work and Issue Final Payment to Brosamer & Wall, Inc. (Brosamer) for Construction Services

**Recommendation:** Staff seeks approval of Resolution 23-27-P, which will authorize acceptance of the construction work under Agreement No. 505 with Brosamer as being complete and satisfactory and authorize staff to proceed with contract closeout pending the receipt of project acceptance documentation from the California Department of Transportation.

**ACTION:** *Commissioner Carlson* moved to approve Resolution 23-27-P, which will authorize acceptance of the construction work under Agreement No. 505 with Brosamer & Wall, Inc. as being complete and satisfactory and authorize staff to proceed with contract closeout pending the receipt of project acceptance documentation from the California Department of Transportation, seconded by *Commissioner Kelley*. The motion was adopted by unanimous vote of the commissioners present, unless otherwise noted.

**Noes-**None

**Absent-***Commissioner Noack*

**Abstain-**None

**DISCUSSION:** Ivan Ramirez, Director, Construction, provided a brief overview of the request to approve the construction work with Brosamer & Wall and proceed with closeout activities.

## 9. Planning Committee - Regular:

- A. NEW ITEM: Update on the Contra Costa Countywide Smart Signals Project (Project)

**Recommendation:** Staff will provide an update on the Project. This is an informational item only; no staff recommendation at this time.

**DISCUSSION:** John Hoang, Director, Planning, provided a brief overview and background of the goals and objectives of the Contra Costa Countywide Smart Signals Project discussing the project scope, benefits, functionality of the interconnected signal system, implementation of detection systems, and communications systems including systems integration at intersections located on Routes of Regional Significance and within Priority Development Areas.

Mr. Hoang further discussed the funding plan, project team, project schedule, and integration with the Digital Management of Traffic Infrastructure Optimizing Network Systems (DigitalMOTIONS) as part of the CCTA 4.0 Concept.

Commissioners provided comments. Staff responded to comments from commissioners.

Public Comment:

Rep. Peeples mentioned that Alameda-Contra Costa Transit (AC Transit) is currently working on Transit Signal Priority and that Authority staff should reach out to AC Transit staff for more information.

## 10. CORRESPONDENCE AND COMMUNICATIONS

## 11. ASSOCIATED COMMITTEE REPORTS

- A. Central County (TRANSPAC): Meeting Report for the regular meetings on April 13, 2023 and May 11, 2023 (*Attachment and meeting handout if available*)
- B. East County (TRANSPLAN): Meeting Report for the regular meeting on May 11, 2023 (*Meeting handout if available*)
- C. Southwest County (SWAT): Notice of Cancellation for the regular meeting on May 1, 2023
- D. West County (WCCTAC): Meeting Report for the regular meeting on April 28, 2023 (*Meeting handout if available*)

## 12. AUTHORITY BOARD AND STAFF COMMENTS

- A. Chair's Comments and Reports

**DISCUSSION:** Chair Glover thanked Vice Chair Arnerich for his support and attendance at the Authority's events and discussed the success of the Authority's increased engagement with the community.

- B. Commissioners' and Ex-Officio Representatives' Comments and Reports on Activities and Meetings

**DISCUSSION:** Commissioner Kelley spoke about the Hercules Transit Hub announcing the commencement of bus services, and award of a Transit and Intercity Rail Capital Program grant in the amount of \$2.6 million towards design services.

Rep. Foley announced the appointment of a new Inspector General, contract award for replacement of over 700 legacy fare gates at the Bay Area Rapid Transit (BART) stations, and the improved BART schedule to reduce headways while remaining cost neutral.

**C. Executive Staff Comments**

**DISCUSSION:** Timothy Haile, Executive Director, thanked the Authority Board and staff for their hard work, support, and efforts. He discussed the project overviews that will be presented at future Authority Board meetings and On the Patio podcasts. He discussed the Presto shuttle launch on April 24, 2023, and the related media coverage, marketing, outreach, technical and operational challenges, meeting with the onsite day care, and open house on June 6, 2023 with the Bishop Ranch tenants in the City of San Ramon. He further discussed the Transit Chief Executive Officer ridealong, Truck Time in the City of San Ramon, TranStar tour attended with Vice Chair Arnerich, Commissioner Carlson, and Commissioner Alt. Andersen, and announced the City of Concord's release of a Request for Qualifications for development of the Concord Naval Weapons Station. Mr. Haile further provided an update on Assembly Bill 316 and the development of an autonomous vehicle coalition.

**13. CALENDAR**

**A.** May, June, July, and August 2023

**B.** Calendar of Upcoming Events

**14. ADJOURNMENT** to the next regular meeting proposed for June 21, 2023 at 6:00 PM.

**DISCUSSION:** The meeting was adjourned at 7:15 PM.