

ACCESSIBILITY AND EQUITY AND COORDINATING ENTITY WORKPLAN FOR STAGES 1 AND 2

Abbreviations:

<ul style="list-style-type: none">AC = Advisory CommitteeCE = Coordinating EntityCTSA = Consolidated Transportation Service AgencyMBF = Means-Based Fare				<ul style="list-style-type: none">AE = Accessibility and Equity Office (CCTA)OC/OC = One Call/ One ClickOSR = One Seat RidePCC = Paratransit Coordinating Council						<ul style="list-style-type: none">PM = AE Program ManagerTF = Task ForceWG = Working Group		
Working Group Meetings (Third Thursday of month)	Jan 24 <ul style="list-style-type: none">Update: Establish AERecruitment of an AE program manager2023 WorkplanOptions for communications	Feb 16 <ul style="list-style-type: none">Report on peer agency best practice on ACDraft AE AC membership and bylawsOSR/West County	Mar 16 <ul style="list-style-type: none">Continue with membership and bylawsUpdate on PM recruitmentUpdate on Measure X fundingUpdate on OSR	Apr 20 <ul style="list-style-type: none">Continue with membershipAC roles and responsibilities, and bylawsMeasure X FY23/24 Program	May 18 <ul style="list-style-type: none">Recommend Measure X FY23/24 ProgramMBF Update	Jun 15 <ul style="list-style-type: none">West County pilotAC membership, roles and responsibilities	Jul 20 <ul style="list-style-type: none">Discuss draft AE budget and work programAC bylawsCE roles and responsibilitiesWest County pilot	Aug 17 <ul style="list-style-type: none">MBF three-month reportAC membership and bylawsCE roles and responsibilities	Sep 21 <ul style="list-style-type: none">Forwards AC membership and bylaws to TFCE budget and work programDiscuss CE formation	Oct 19 <ul style="list-style-type: none">CE formation: process and timelineCTSA: Background and Options	Nov 16 <ul style="list-style-type: none">CE formation and master agreement with new non-profitCTSA Options and Funding DiscussionMBF final report	Dec 21 <ul style="list-style-type: none">CE formation and master agreement with new non-profitDevelop draft CTSA application
	Task Force Meetings (Second Thursday of even months) AE AC Meetings		Feb 9 <ul style="list-style-type: none">Draft 2023 workplanUpdate on AE PM recruitmentEstablish WGOSR update		Apr 13 <ul style="list-style-type: none">Report on peer agency best practice on ACAC MembershipMeasure X ReportOSR UpdateMBF Update		Jun 8 <ul style="list-style-type: none">Recommend Measure X FY23/24 Program		No Meeting		Oct 12 <ul style="list-style-type: none">West County pilotMBF three-month reportDiscuss transition to ACDiscuss CE roles and responsibilities	
Authority Board Meetings (Third Wednesday of Month)			<ul style="list-style-type: none">Update to Salary & Benefits to add AE PMApproval of other contracts			<ul style="list-style-type: none">Receives updates on AC development		No Meeting	<ul style="list-style-type: none">Considers AC membership and bylaws for approvalApproves Measure X FY23/24 Program	<ul style="list-style-type: none">Update on CTSA background and optionsApproves Measure X Agreement or Amendment	<ul style="list-style-type: none">Appoints AE AC membersWest County pilot	<ul style="list-style-type: none">Approve AE budget and work planDiscuss/approves CE formation
Support Tasks (AE & CE only)	<ul style="list-style-type: none">Draft WorkplanReview of peer agency examples	<ul style="list-style-type: none">Draft membership and bylaws (inc. roles and resp.) to WG		<ul style="list-style-type: none">Draft membership and bylaws	<ul style="list-style-type: none">Continue to draft AE budget and work program	<ul style="list-style-type: none">Draft CTSA Options and Funding for WG	<ul style="list-style-type: none">Staff works on AE AC appointmentsDraft AE budget and work program	<ul style="list-style-type: none">AE continues budget and work planRestart work on CE	<ul style="list-style-type: none">AE continues budget and work plan	<ul style="list-style-type: none">AE continues budget and work plan	<ul style="list-style-type: none">AE works on CTSA application	<ul style="list-style-type: none">AE drafts CE membership and bylaws

Notes: Major updates were provided in the May 18, 2023 Working Group version.

AC-related items, new or rescheduled

CE--related items, new or rescheduled

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