
Authority Board **STAFF REPORT**

Meeting Date: February 19, 2025

Subject	City of Clayton – Clayton Town Center Pedestrian Safety Improvements (Project 120040) (Project) – Approval to Appropriate Measure J Funds for Construction Phase and Modify Scope for Design and Construction Phases
Summary of Issues	<p>On June 21, 2017, the Authority Board approved the second cycle of Measure J Transportation for Livable Communities (TLC) (Programs 12 and 25) funding and the programming of \$252,000 in TLC (Program 12) funds for the design and construction phases of the Project. In January 2023, the Authority Board approved the appropriation of \$60,000 in TLC funds for the design phase. In November 2024, the City of Clayton (City) submitted a request to appropriate the remaining \$192,000 of the programmed funds for the construction phase (and in total for all phases) of the project.</p> <p>The Project will improve pedestrian safety in the Town Center area of the City. The Measure J-funded improvements include: 1) a raised and lighted crosswalk system to be located on Oak Street in the east/west direction at Center Street; 2) a tabletop or raised intersection at old Marsh Creek Road and Main Street; and 3) a raised and lighted crosswalk system to be added on Center Street in the north/south direction at Morris Street. Construction is scheduled to begin in the spring of 2025.</p>
Recommendations	Staff seeks approval of Resolution 23-03-G (Rev 1), which will appropriate \$192,000 in Measure J Transportation for Livable Communities (TLC) (Program 12) funds for the construction phase of the Project and revise the scope for the design

	(\$60,000 in TLC funds) and construction phases of the Project.
Staff Contact	Colin Clarke
Financial Implications	Approval of this action would appropriate \$192,000 in Measure J TLC (Program 12) funds for the construction phase. The 2022 Measure J Strategic Plan contains sufficient funds in the TLC funding category for the Project phase. This proposed allocation of funds is outlined in the enclosed "Request for Funding Appropriation Action" form attached to the City's request letter for appropriation.
Options	<ol style="list-style-type: none"> 1. The Authority Board could elect to revise this draft resolution. 2. The Authority Board could elect to not approve this resolution; however, this option could result in delays to the project.
Attachments	<ol style="list-style-type: none"> A. Resolution 23-03-G (Rev 1) B. Letter from City dated November 14, 2024 C. Letter from City dated November 14, 2025 RE: Scope Change Request
Changes from Committee	N/A

Background

The City's Project will improve pedestrian safety in the Town Center of Clayton. The Measure J-funded improvements include: 1) a raised and lighted crosswalk system to be located on Oak Street in the east/west direction at Center Street; 2) a tabletop or raised intersection at old Marsh Creek Road and Main Street; and 3) a raised and lighted crosswalk system to be added on Center Street in the north/south direction at Morris (instead of Oak) Street. Construction is scheduled to begin in the spring of 2025.

On June 21, 2017, the Authority Board approved the programming of \$252,000 of Measure J TLC (Program 12) funds for the project with \$20,000 of those identified for the design phase. On November 29, 2022, the City submitted a letter requesting appropriation of \$60,000 of the TLC funds for the design phase with the remaining \$192,000 of the total programmed amount shown for the construction phase (Attachment B). To date, the Authority has appropriated \$60,000 in Measure J funds for pre-construction activities for this Project, i.e., design phase (TLC funds). In January 2023, the Authority Board approved the recommended action, which included appropriation of funding for the design phase, effectively changed the programming of the Measure J TLC funds to include \$60,000 (instead of \$20,000) for the design phase (requested appropriation) and \$192,000 for construction (instead of \$232,000), with the construction funding to be made available for appropriation upon receipt of a future request from the City (received November 14, 2024).

The total Project cost is estimated at approximately \$640,000, which is funded (in part) by \$60,000 for design and \$192,000 for construction from Measure J TLC (Program 12) funds, for a total of \$252,000 in Measure J TLC (Program 12) funds (total for all phases of the project). The City is responsible for securing the remaining funds required to construct the Project. If the total construction cost (all funding sources) is less than \$500,000, the Project is exempt from the Authority's Peer Review requirements in its Local Agency Coordination Guide.

Staff seeks approval of Resolution 23-03-G (Rev 1), which will appropriate \$192,000 in Measure J TLC (Program 12) funds to the City for the construction phase of the Project and revise the scope for the design (\$60,000 in TLC funds) and construction phases of the Project.

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