
Authority Board **STAFF REPORT**

Meeting Date: February 19, 2025

Subject	Approval of Master Agreement No. 43.00.122 between the Authority and the West Contra Costa Transportation Advisory Committee (WCCTAC) to Fund Various Measure J Programs Based on Current and Future Authority Approved Funding Resolutions
Summary of Issues	Master Agreement No. 43.00.122 provides a mechanism for the Authority to disperse payments to WCCTAC for current and future approved funding resolutions. The Authority's Programs Department is moving to the master agreement practice to make payment from funding resolutions more efficient. Previously a new agreement was required annually with potential amendments as necessary with WCCTAC requested Measure J funding from subregional programs. The new master agreement will allow payments based on approved funding resolutions for Program 20b (West County Subregional Additional Transportation Programs for Seniors and People with Disabilities) and Program 21b (West County Subregional Safe Transportation for Children). It will supersede prior cooperative agreements with WCCTAC covering Measure J Programs 20b and 21b.
Recommendations	Staff seeks authorization for the Chair to execute Master Agreement No. 43.00.122 with WCCTAC to allow disbursement of Measure J funds based on approved funding resolutions for Measure J Programs 20b (West County Sub-Regional Additional Transportation Programs for Seniors and People with Disabilities) and 21b (West County Sub-Regional Safe Transportation for Children).
Staff Contact	Ying Smith

Financial Implications	No direct implications. Financial disbursements will be made with Authority Board approved funding resolution.
Options	The Authority Board may not approve the master agreement and continue to require annual funding agreements with each approved funding resolution.
Attachments	A. Master Agreement No. 43.00.122
Changes from Committee	N/A

Background

Master Agreement No. 43.00.122 provides a mechanism for the Authority's Finance Department to disperse payments to WCCTAC for current and future approved funding resolutions. The Authority's Programs Department is moving to the master agreement practice to make payment from funding resolutions more efficient. Previously a new agreement was required annually with potential amendments as necessary with WCCTAC requested Measure J funding from sub-regional programs. The new master agreement will allow payments based on approved funding resolutions for Programs 20b and 21b.

From time-to-time, WCCTAC will request funding from various Measure J programs which will prompt an Authority approved funding resolution and funding agreement to allow payment. The Master Agreement will allow payments to WCCTAC based on approved funding resolutions without individual annual agreements. The term of the Master Agreement is through the end of Measure J or until funds in each program are expended. It will supersede prior cooperative agreements with WCCTAC covering Measure J Programs 20b and 21b.

Staff seeks authorization for the Chair to execute Master Agreement No. 43.00.122 with WCCTAC to allow disbursement of Measure J funds based of approved funding resolutions for Measure J Programs 20b (West County Sub-Regional Additional Transportation Programs for Seniors and People with Disabilities) and 21b (West County Sub-Regional Safe Transportation for Children).