

Authority Board **STAFF REPORT**

Meeting Date: February 19, 2025

Subject	Approval of the City of Pittsburg Calendar Years 2022 and 2023 Measure J Growth Management Program (GMP) Compliance Checklist
Summary of Issues	The City of Pittsburg has submitted its Calendar Years (CY) 2022 and 2023 GMP Compliance Checklist. An estimated allocation of \$1,142,001 in 18 percent Local Street Maintenance and Improvement (LSM) funds will be paid out for Fiscal Year (FY) 2023-24 subject to the Authority making a findings of compliance with the Measure J GMP.
Recommendations	Staff seeks approval of the City of Pittsburg’s GMP Compliance Checklist and payment of \$1,142,001 in Fiscal Year (FY) 2023-24 Local Street Maintenance and Improvement funds to the City of Pittsburg, with a second (off-year) payment of FY 2024-25 funds on the one-year anniversary of the first payment.
Staff Contact	Matt Kelly
Financial Implications	A total of \$23,505,300 is available for LSM funds in FY 2023-24, based on actual sales tax receipts to date.
Options	The Authority has the option to disapprove a checklist, request additional information, such as an audit of a specific checklist question, grant conditional approval, or otherwise apply flexibility to individual circumstances.
Attachments	<p>A. Acknowledgement letter from John Hoang, Authority to Nhat Phan, City of Pittsburg, dated January 14, 2025</p> <p>B. City of Pittsburg CY 2022 & 2023 GMP Compliance</p>

Changes from Committee	Checklist (available at www.ccta.net) N/A
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Background

The GMP, as amended, requires that every two years the Authority review and allocate funds to cities, towns, and Contra Costa County, subject to submission of a Statement of Compliance by the local jurisdiction and findings made by the Authority. The biennial Compliance Checklist provides a vehicle for measuring local jurisdictions’ fulfillment of the requirements of the Measure J GMP. The Compliance Checklist for this reporting period covers CYs 2022 and 2023. Jurisdictions found to be in compliance with the GMP will receive FY 2023-24 LSM funds. The second year’s funding also known as the “off year” (in this case, FY 2024-25) will be allocated automatically on the one-year anniversary of the current year’s allocation, without requiring any further Compliance Checklist submittals from local jurisdictions.

Citizens Advisory Committee (CAC) Review

The CAC reviewed and approved the City of Pittsburg’s Compliance Checklist at their meeting on January 22, 2025.

Staff seeks approval of the City of Pittsburg’s GMP Compliance Checklist and payment of \$1,142,001 in FY 2023-24 LSM funds to the City of Pittsburg, with a second (off-year) payment of FY 2024-25 funds on the one-year anniversary of the first payment.

CITY OF PITTSBURG
BIENNIAL COMPLIANCE CHECKLIST SUMMARY CALENDAR YEARS 2022-23
OVERALL FINDING: COMPLIES

According to the jurisdiction's Checklist, the following findings have been made:

1. **Action Plans: Complies**
The jurisdiction has implemented the actions and followed procedures as called for in its Action Plan. The jurisdiction has followed procedures outlined in the Authority's *Implementation Guide* and applicable Action Plan.
2. **Transportation Mitigation Program: Complies**
The jurisdiction has implemented a local mitigation program and is participating in a regional mitigation program.
3. **Housing Options and Job Opportunities: Complies**
The jurisdiction has submitted the required report demonstrating reasonable progress in providing housing opportunities for all income levels.
4. **Traffic Impact Studies: Complies**
Where applicable, the jurisdiction has, in accordance with the Authority's *Technical Procedures*, prepared traffic impact studies for projects generating more than 100 net new peak-hour vehicle trips.
5. **Cooperative, Multi-Jurisdictional Planning: Complies**
The jurisdiction regularly participated in Regional Transportation Planning Committee (RTPC) meetings; the jurisdiction's representative to the RTPC regularly reported to the City/Town Council on RTPC activities; and the jurisdiction made land use and traffic data available for the countywide model.
6. **Five-Year Capital Improvement Program (CIP): Complies**
The jurisdiction adopted a CIP that meets Measure J requirements.
7. **Transportation Systems Management (TSM) Program: Complies**
The jurisdiction adopted a TSM Resolution or Ordinance that conforms with the Authority's Model TSM Resolution under Ordinance # 1139 on December 2, 1997.

8. **Adoption of a voter-approved Urban Limit Line (ULL): Complies**
The jurisdiction has continuously complied with the ULL through Resolution # 11-11698, adopted on August 1, 2011.
9. **Adoption of the Measure J Growth Management Element (GME): Complies**
The jurisdiction adopted Measure J Model GME on August 3, 2009 under Resolution # 09-11249.
10. **Posting of Signs: Complies**
Where applicable, the jurisdiction posted signs for all projects exceeding \$250,000 that were funded in whole or in part with Measure C or J funds.
11. **Maintenance of Effort (MoE): Complies**
The jurisdiction met the MoE requirements of Measure J. The MoE requirement for City of Pittsburg is \$860,639 per year. Expenditures were \$948,500 for FY 2021-22, and \$861,022 for FY 2022-23.
12. **Submittal of LSM Reporting Form: Complies**
The jurisdiction submitted LSM Reporting Forms for FY 2021-22 on March 1, 2023 and FY 2022-23 on February 16, 2024.
13. **Other Considerations:**
N/A

Certified By: Juan Antonio Banales, Mayor **Date:** November 25, 2024

Date Received by Authority: December 2, 2024